**Twenty-Nine Palms Band of Mission Indians**

# Invasive Plant Removal and Disposal

November 10, 2026

## REQUEST FOR PROPOSAL

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## INTRODUCTION

### BACKGROUND

The Twenty-Nine Palms Band of Mission Indians is a federally recognized tribe located in southern California.

The Twenty-Nine Palms Band of Mission Indians (the Tribe) is soliciting proposals from qualified vendors to remove invasive plants (hand clearing, root plowing, and chipping), process the usable woody biomass into mulch, distribute the mulch, transport the unusable material off-site for disposal, and document pre- and post-treatment conditions including acres treated and GIS shapefiles.

The project site consists of approximately 314 acres in Thermal, California. Upon submission of a non-disclosure agreement, a map and images of the site, and an accompanied site visit are available. To submit a non-disclosure agreement, request a map and images, and schedule a site visit, please contact procurement@29palmsbomi-nsn.gov.

## ADMINISTRATIVE

### TECHNICAL CONTACT

Any questions concerning proposal format, technical specifications or Statement of Work (SOW) requirements must be directed to:

| | |
|---|---|
| **Name/Title** | Scott Smedley, Purchasing Manager |
| **Address** | 46-200 Harrison Place, Coachella, CA 92236 |
| **Phone** | 760-863-2444 |
| **Email** | procurement@29palmsbomi-nsn.gov |

### CONTRACTUAL CONTACT

Any questions regarding contractual terms and conditions must be directed to:

| | |
|---|---|
| **Name/Title** | Robert Mignard, Executive Director of Purchasing |
| **Address** | 46-200 Harrison Place, Coachella, CA 92236 |
| **Phone** | 760-863-2444 |
| **Email** | procurement@29palmsbomi-nsn.gov |

### DUE DATES

**All proposals are due by 5:00 pm on November 6, 2026, to procurement@29palmsbomi-nsn.gov**. Any proposal received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive. Late proposals will not be evaluated for an award.

### SCHEDULE OF EVENTS

| Event | Date |
|---|---|
| 1. RFP Distribution to Vendors | 11/9/2026 |
| 2. Proposal Due Date | 11/16/2026 |
| 3. Anticipated decision and selection of Vendor(s) | 11/20/2026 |
| 4. Anticipated commencement date of work | 12/1/2026 |
| 5. Completion Date | 4/1/2027 |

## SCOPE OF WORK

### REQUIREMENTS

The Scope of Work includes, but is not limited to:

1. **Invasive Plant Removal**
    - Hand clearing of targeted invasive plants per Tribal direction and site conditions.
    - Mechanical removal, root plowing, and chipping where appropriate to accomplish treatment objectives.
    - Follow all Tribal and regulatory requirements to minimize impacts to native vegetation and cultural resources.
2. **Woody Biomass Processing**
    - Processing of chipped woody material into mulch suitable for on-site reuse.
    - Stockpiling and stabilization of mulch, per site protection measures and as directed by the Tribe's technical contact.
3. **Transport and Disposal**
    - Transportation of unusable waste and excess material to licensed disposal facilities.
    - Documentation of disposal facility permits/authorizations and weight/volume receipts.
4. **Project Schedule and Coordination**
    - Work with Tribal staff to schedule treatments, to protect cultural resources and sensitive habitats, and to coordinate site access.

### DELIVERABLES

Vendors must provide the following deliverables:

- **Project Work Plan**
- **Invasive Plant Removal, Transport, and Disposal**
- **Woody Biomass Processing**

## GUIDELINES FOR PROPOSAL PREPARATION

Award of the contract resulting from this RFP will be based upon the most responsive Vendor whose offer will be the most advantageous to the Twenty-Nine Palms Band of Mission Indians in terms of cost, functionality, and other factors as specified elsewhere in this RFP.

The Twenty-Nine Palms Band of Mission Indians reserves the right to:

- Reject any or all offers and discontinue this RFP process without obligation or liability to any potential Vendor,
- Accept other than the lowest priced offer,
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers, and
- Award more than one contract.

**Options for Vendor Responses**

1. Hand Clearing Only
A quote per acre for hand clearing and disposal of invasive plants.

2. Mechanical Clearing Only
A quote per acre for mechanical clearing, root plowing, chipping, processing of woody biomass into mulch, redistributing where appropriate and disposal of unusable material.

3. Hand Clearing and Mechanical Clearing
A quote per acre for the 314-acre project site.

The Tribe may decide to engage different firms for options 1, 2, and 3.

**PROPOSAL SUBMISSION**

Proposals must include the following sections:

1. **Time Schedule**
    a. Include a timeline for completion.
2. **Detailed & Itemized Pricing**
    a. Price per acre
3. **References**
    a. Minimum two (2) corporate or tribal references for similar work, with contact information.
4. **Availability of Qualified Staff and Equipment**
    a. Describe the available staff, their experience doing similar work, and the equipment you will use.
5. **Company Overview**
    a. Official registered name (Corporate, D.B.A., Partnership, etc.), Federal Tax ID Number, address, main telephone number, and email addresses.
    b. Key contact name, title, address (if different from above address) and direct telephone. Person authorized to contractually bind the organization for any proposal against this RFP.

## EVALUATION FACTORS FOR AWARD

### CRITERIA

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost, and management requirements. Evaluation of offers will be based upon the Vendor's responsiveness to the RFP and the total price quoted for all items covered by the RFP.

Proposals will be evaluated according to the following criteria (30 points possible):

| | |
|---|---|
| **Demonstrated ability to deliver services on schedule and within budget** | **10 pts** |
| **Availability of sufficient, qualified staff and equipment** | **10 pts** |
| **Overall cost and value to the Tribe** | **10 pts** |

The Tribe reserves the right to reject any or all proposals; to accept other than the lowest priced offer; to award multiple contracts; or to discontinue the RFP process without liability.

### CONTRACT TERMS & CONDITIONS

Standard Tribal contracting terms will apply. Vendors must provide proof of required insurance, bonding (if applicable), worker safety programs, and any required permits. The Tribe will require documentation of legal disposal facilities used for waste transport. Vendors selected will enter into a formal agreement that incorporates the submitted proposal.